



North Carolina Department of Health and Human Services  
Division of Public Health • Administrative, Local and Community Support Section  
1916 Mail Service Center • Raleigh, North Carolina 27699-1916  
Tel 919-707-5130 • Fax 919-870-4833

Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

**PRIMARY CARE (PC) PROGRAM CODE  
APPLICATION FORM**

**Qualification:**

The qualifications for the use of the Primary Care (PC) program code includes the following:

1. The Health Department must maintain a separate primary care clinic.
2. The Health Department must maintain a primary care program on their monthly time reports to include time for performing only primary care clinic services.
3. Only services performed and time entered under the primary care clinic program on monthly time report can be entered into HSIS using the Primary Care (PC) program code.

**Justification:**

Please include a justification for the use of the Primary Care (PC) program code.

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Requesting Health Department: \_\_\_\_\_

Health Directors Signature \_\_\_\_\_ Date \_\_\_\_\_

Health Department Finance Officer Signature \_\_\_\_\_ Date \_\_\_\_\_

Health Department Nurse Director Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit to: Joy F. Reed, Head, Local Technical Assistance and Training Branch  
1916 Mail Service Center, Raleigh, NC 27699-1916 or FAX to (919) 870-4833